



Aardvark Bark Blowing

& Landscape Services, LLC

4906 112th Street E, Suite B, Tacoma, WA 98446

Ph: 253-531-3441 Fx: 253-536-1624

www.aardvarkbark.com

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Date: _____

Last Name		First Name		Middle	Date of Birth
Address		Number	Street	City	State Zip Code
Telephone Number(s): Home		Work		Cell	
Email Address:					

How did you hear about us? Internet Referred by _____ Other _____

Are you either a U.S. citizen or an alien authorized to work in the United States? Yes No

Are you prevented from lawfully becoming employed in this country because of VISA or immigration status? Yes No

If employment is offered, can you produce documentation required by law to establish work authorization and identity? Yes No

EMPLOYMENT DESIRED

Position(s) applied for: Office Blower Operator / Driver Laborer / Helper Shop

Hourly Rate/Salary desired? _____

On what date would you be available to start work? _____

Are you available to work: Full-time Part-time

Can you read, write, and speak English? Yes No

Do you have a reliable cell phone? Yes No

Do you have reliable transportation? Yes No

Have you ever been in the armed forces? Yes No

Are you now a member of the National Guard? Yes No

Do you have a class B or better CDL Yes No

If yes, do you have a current medical card? Yes No

Can you work overtime if your job requires it? Yes No

Can you work Saturday's if your job requires it? Yes No

Do you have a valid driver's license? Yes No

Have you ever been dismissed, involuntarily terminated or forced to resign from employment? Yes No

If yes, please explain _____

EDUCATION AND TRAINING

	Name and City of School	Years Completed	Diploma/Degree
Secondary School		5 6 7 8	
High School, Prep School		9 10 11 12	
College, University		1 2 3 4	
Graduate, Trade, Business School			

Describe any specialized training, licenses or certifications (Flagger Card, CPR Training, etc.):

Has any license or certification you have held been surrendered, suspended, or revoked for any reason? If so, please explain: _____

EMPLOYMENT EXPERIENCE

Starting with your **most recent employment**, provide your complete employment history. Include any job-related military service assignments and volunteer activities. Please be aware that your current employer may be contacted unless you ask us not to do so. If you provide a resume that contains some of the requested information, you must nonetheless complete the fields marked by an asterisk (*).

1. Employer* _____ From _____ To _____

Address _____ Hourly Rate/Salary* _____

Telephone Number(s) _____ Job Title _____

Duties & Accomplishments _____

Supervisor (Name and Title) _____

Reason for leaving* _____

EMPLOYMENT EXPERIENCE (CONTINUED)

2. Employer* _____ From _____ To _____
Address _____ Hourly Rate/Salary* _____
Telephone Number(s) _____ Job Title _____
Duties & Accomplishments _____

Supervisor (Name and Title) _____ May we contact? _____
Reason for leaving* _____

3. Employer* _____ From _____ To _____
Address _____ Hourly Rate/Salary* _____
Telephone Number(s) _____ Job Title _____
Duties & Accomplishments _____

Supervisor (Name and Title) _____ May we contact? _____
Reason for leaving* _____

REFERENCES

Please provide names of 3 professional references, not related to you, whom you have known at least one year.

NAME TITLE HOME PHONE BUSINESS PHONE

1. _____
2. _____
3. _____

SKILLS AND EXPERIENCE

State any other skills or experience relevant to the job for which you are applying that you think may be helpful to us in considering your application:

AT-WILL EMPLOYMENT DISCLAIMER AND APPLICANT'S AGREEMENT AND CERTIFICATION

I certify that the answers given in this application are true to the best of my knowledge, I understand that the use of this application form does not indicate that there are any positions open and does not in any way obligate Aardvark Bark Blowing, LLC. ("Aardvark").

I understand that should I be granted an interview, no representations that may be made at the interview are to be construed as creating any obligation, promise or contract on behalf of Aardvark. Further, in the event I am hired, in consideration of my employment, I agree to conform to the policies and procedures of Aardvark, as they may from time to time be implemented or revised, and that my employment is "at-will" and can be terminated with or without cause at any time for any lawful reason at the option of either Aardvark or me. I understand that no supervisory, management or any other employee at Aardvark has any authority to make a commitment of guaranteed or continuing employment to me, and no document or publication of Aardvark or conduct of anyone at Aardvark should be interpreted to make such a guarantee, unless the owner of Aardvark specifically acknowledges such change in writing.

I understand that false or misleading information given in my application, resumes, interview(s) or during the course of my employment may result in withdrawal of a job offer or discipline up to and including termination of employment, whenever the omission or falsehood is discovered. I understand that acceptance for employment shall depend on satisfactory replies from my references and other background checks. In the event I receive a job offer, I also understand that I may be subject to a drug test and/or a medical examination that I must pass before I commence work. **I have read, understood and agree to the foregoing.**

Signature of Applicant

Date

EXPERIENCE AND QUALIFICATIONS FOR DRIVER POSITIONS ONLY

DRIVERS LICENSES	STATE	LICENSE NO.	TYPE	EXPIRATION DATE

ACCIDENT RECORD FOR PAST 3 YEARS (ATTACH SHEET IF MORE SPACE IS NEEDED)

DATE AND LOCATION OF ACCIDENTS (START WITH MOST RECENT)	NATURE OF ACCIDENT (HEAD-ON, REAR-END, ETC.)	FATALITIES	INJURIES

MAJOR MOTOR VEHICLE CONVICTIONS DURING THE PAST 3 YEARS**

DATE AND LOCATION WHERE CONVICTED (START WITH MOST RECENT)	NATURE OF MAJOR CONVICTION (DRIVING WHILE INTOXICATED, LEAVING SCENE OF AN ACCIDENT, HOMICIDE OR ASSAULT BY MOTOR VEHICLE)	FATALITIES	INJURIES

NOTICE OF BACKGROUND CHECK AND FAIR CREDIT REPORTING ACT DISCLOSURE

As part of the interview process, Aardvark Bark Blowing, LLC. ("Aardvark") may conduct a background check. If you are hired, Aardvark may also conduct a background check in deciding whether to continue your employment and when making other employment-related decisions directly affecting you. As part of the background check, Aardvark may obtain a "consumer report" from a "consumer reporting agency." These terms are defined in the Fair Credit Reporting Act ("FCRA"), which applies to you. A consumer report includes information regarding such issues as your credit standing, criminal record, motor vehicle record, character, and reputation. If Aardvark obtains a "consumer report" about you and considers any information in the "consumer report" when making an employment-related decision that directly and adversely affects you, you will be provided with a copy of the report before the decision is finalized. You may also contact the Federal Trade Commission in Washington, D.C., about your rights under the FCRA as a consumer with regard to "consumer reports" and the "consumer reporting agencies" that prepare these reports.

Your signature below authorizes Aardvark to obtain consumer reports regarding you from consumer reporting agencies in connection with your application and during the course of your employment.

Please provide the following information so that Aardvark may conduct the background check:

Social Security No.: _____ - _____ - _____

Driver's License No: _____ State: _____

Signature: _____

Print Name: _____

Print Former Name: _____ Dates Used: _____

Please note that the Consumer Reporting Agency may contact you directly to request additional information needed to perform the background check and that you are required to comply with any such request for information as part of the application process.

NOTICE TO APPLICANTS REGARDING PRE-EMPLOYMENT DRUG TESTING

Any individual applying for employment with Aardvark Bark Blowing, LLC. (“Aardvark”) may be required to submit to a urinalysis drug test as a mandatory part of the employment application process.

This notice serves as a written statement of Aardvark’s intention to conduct drug testing as part of the application process. The testing will be conducted in accordance with the procedures required by applicable state and federal regulations.

Tested applicants will be given a copy of any positive test result. All test results shall be considered confidential by Aardvark and shall not be disclosed to the employees of Aardvark, or any other person, other than to those persons for whom such disclosure is necessary. Positive test results, or a refusal to sign this consent form and participate in pre-employment drug testing, shall be grounds for denial of employment.

Arrangements for testing will be made by a representative of Aardvark in consultation with each applicant. Cooperation in scheduling the testing is important for processing an application.

Aardvark prohibits employees from possessing or being under the influence of alcohol or illegal drugs while performing work-related functions.

By signing below, you consent to be drug tested and acknowledge you have thoroughly read the foregoing notice, and you understand and agree that in order to be considered for employment with Aardvark, you will comply in full with Aardvark’s drug and alcohol policies.

Applicant Signature

Date

Name (Please Print)

AUTHORIZATION TO COLLECT BACKGROUND INFORMATION

I have applied for employment with Aardvark Bark Blowing, LLC. ("Aardvark"). I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize representatives of Aardvark to obtain pertinent information from my previous employers, references, and other persons with knowledge of my work history and background, financial history, education, regulatory or police records, driving records, licensing status or professional designation, and character or reputation, and to consider the information provided by the background check when making decisions regarding my employment at Aardvark. I authorize all previous employers, references or other persons having knowledge of my record or myself to release such information to Aardvark, and hereby release all persons from liability for any damage that may result from furnishing such information to Aardvark. A photocopy of this authorization may be accepted in lieu of the original.

Signature: _____ Print Name: _____

CRIMINAL BACKGROUND

THIS PORTION OF THE APPLICATION WILL ONLY BE REVIEWED BY THOSE INVOLVED IN INTERVIEWING THE APPLICANT, AND THE PERSON(S) MAKING THE HIRING DECISION.

Have you ever been convicted of or pleaded guilty or nolo contendere (no contest) to any violation of any state, federal, county, or municipal law, other than a minor traffic violation? ** Yes No

If yes, please give information regarding the nature of the charge, the date and location of conviction and the final disposition of the case:

** Applicants are not required to disclose any information contained in sealed arrest and criminal records.

I understand that the information provided above will not necessarily result in the rejection of my application but that the nature of the information will be considered as it relates to the performance of the job duties in question and in light of the requirements of state and federal law.

Applicant's Signature: _____ Date: _____